

## LAUREN MURPHY STUDIO POLICY 2022-2023

[Lrmurphy727@gmail.com](mailto:Lrmurphy727@gmail.com)

(678) 367-7261

Welcome to the studio!! The first few lessons will center around goal setting for the student, teacher, and parent. We will have open conversations about identifying the student's individual strengths, as well as the clarinet-related skills and repertoire the student would like to improve.

### GOALS

- Play the clarinet with a beautiful tone and excellent technical proficiency
- **Know how to practice effectively to achieve the greatest results**
- **Over time, become more comfortable problem solving by yourself without the involvement of a parent or teacher**
- Apply the skills learned in lessons (discipline, perseverance, focus, organization, pride, grit, persistence, strength, goal setting, interpersonal relationships) to other aspects of your life that will lead to more confidence and a more fulfilling life
- Communication skills (musically and socially)
- Play a variety of repertoire from around the world and in different time periods
- Understand phrasing and musicality based on the time period and composer of the composition
- Become proficient in topics of music history and music theory and apply knowledge to performance
- Set personal, performance, and academic goals and accomplish them
- Enjoy playing the clarinet, coming to lessons, and participating in musical activities
- Interact and create new relationships with other clarinet students
- Make music a joyful part of your everyday life
- Overcome challenges with determination and focus
- A sense of pride and accomplishment

### REQUIRED MATERIALS

- A quality, functioning instrument
- 3-4 good reeds as recommended by the teacher
- Metronome and tuner apps (Tonal Energy recommended)
- Any materials recommended by the teacher

### EXPECTATIONS FOR THE STUDENT

- I do not expect all my students to pursue music as a career. I do expect them to approach lessons with positivity, enthusiasm, and an open mind.
- Practice regularly. Each student should practice 5+ days a week (or as recommended by the teacher) to ensure a positive experience and consistent progress. All students experience occasional lapses in practice due to illness, travel, or circumstance. However, repeated failure to practice and/or the absence of strong work ethic may result in discussions about priorities and the student's continued participation in the Studio.
- Make sure all the correct music and materials are brought to the lesson
- Communicate any musical or personal struggles to the teacher and parent as needed

### EXPECTATIONS FOR THE PARENT

- Encourage student to practice regularly at home in a quiet place. In general, students with more parent involvement experience more success.

- Provide materials (reeds, music) as needed for lessons
- Communicate any struggles at home to the teacher as needed
- Transport the student to lessons weekly and on time
- Communicate any missed lessons in a timely manner

## EXPECTATIONS FOR THE TEACHER

- Attend lessons on time and prepared to provide instruction
- Provide unwavering support and encouragement for the student's learning
- Provide a clear weekly practice plan and help encourage a specific practice habit
- Communicate any struggles in lessons to the student and parent as needed
- Help the student connect with extracurricular music activities

## COMMUNICATION

Please communicate by email, phone call, or text. Phone calls will not be answered during instructional time. As such, text communication is preferred during instructional time. Students are welcome to contact Ms. Murphy at any time with questions about their lesson assignments, to share a funny joke, or just to let her know how they are doing. Please have both parents and students save this number in their Contacts: (678) 367-7261

## ONLINE LESSONS

- The Zoom link will be emailed to the student at least 12 hours before the lesson time.
- Using a computer for online lessons is recommended so that the audio settings can be adjusted.
- In the event of a technological issue, the lesson may or may not be made up depending on my weekly schedule.
- Students should have their clarinet, their music, a metronome separate from the device they are using for their lesson, a music stand, and a pencil ready to go before each lesson.
- Lessons will start and end promptly.

## TUITION

- Tuition is due by the first lesson of each month.
- Invoices will be sent via email the last week of the month for lessons anticipated the following month.
- **Failure to pay the month's tuition by the third lesson of the month will result in a \$20 late fee.**
- Tuition is due whether the student attends the lesson or not. Each student will be allowed 2 missed lessons during each semester (August-December and January – May) that will be rolled over to the next month. Notice must be given 24 hours in advance for a cancelled lesson to use this benefit, except in the case of illness.
- Each student receives a time and place in the Studio schedule, and therefore tuition cannot be deducted for cancelled lessons.
- Tuition costs includes weekly lesson instruction, as well as the planning and research necessary to develop personalized instruction that addresses the student's needs.

## PAYMENT OPTIONS

- Paypal or Zelle [lrmurphy727@gmail.com](mailto:lrmurphy727@gmail.com)
- Venmo @LaurenMurphy727
- Check made out to Lauren Murphy

## TEACHER ABSENCES

- If I need to cancel or reschedule a lesson, I will try my best to contact you within 24 hours of the scheduled lesson. Any lessons that are missed because of my performing, teaching, or travel schedule will be made up in a timely manner or credited to the next month.

## CANCELLATION POLICY

Attending regular lessons is very important to achieve a good practice schedule and musical development. Please try to avoid conflicts during lesson times including doctor appointments or school activities. Online lessons are a great tool in case transportation is unavailable.

- Missed Lessons: Each student will be allowed 2 missed lessons during each semester (August-December and January – May) that will be rolled over to the next month. Notice must be given 24 hours in advance for a cancelled lesson to use this benefit.
- Consistent cancellations beyond the 2 missed lessons per semester may result in my asking the student to discontinue lessons.
- If you are running late, I cannot extend the time of our lesson into the next student's lesson time. No credits will be given for tardiness.

## ILLNESS

- If you must miss a lesson due to illness, you do not need to provide 24 hours advanced notice. Please contact me ASAP if you need miss your lesson due to illness.

## CONTACT INFORMATION

Student Name: \_\_\_\_\_ Birthday: \_\_\_\_\_

Student Email: \_\_\_\_\_ Student Phone: \_\_\_\_\_

School: \_\_\_\_\_ Grade: \_\_\_\_\_ In Band? \_\_\_\_\_

Parent Names: \_\_\_\_\_ Parent Phones: \_\_\_\_\_

Parent Emails: \_\_\_\_\_

Texting ok? \_\_\_\_\_

Posting pictures of students to social media allowed? Yes \_\_\_\_\_ No \_\_\_\_\_

## POLICY ACKNOWLEDGEMENT

Please acknowledge below that you have received a copy of the Lauren Murphy Music 2022-2023 Studio Policy and understand the rules and expectations for student, teacher, and parent detailed in the policy.

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Lauren's Signature: \_\_\_\_\_ Date: \_\_\_\_\_